

Job Openings at

Jain University Incubation Centre (Jain Launchpad),

A not-for-profit company registered under Section 8 of Companies Act, 2013

As we leap into our next phase, we are expanding our team and looking for dedicated, motivated and creative individuals ready to take up exciting challenges that create a mark on the Startup scene in the Country!

Full-time Positions Open:

- Senior Manager – Program (1)

Location: Bengaluru

Last Date for Application: Oct 15, 2022 (or till the posts are filled)

Apply here: <https://bit.ly/workatjain>

About JAIN LAUNCHPAD:

JAIN LAUNCHPAD has a legacy of supporting and investing in startups as early as 2001. Over the years JAIN LAUNCHPAD has built a strong base in the Bangalore/Indian Startup Ecosystem with various innovative programs and events covering the entrepreneurial journey of founders from Ideation, Problem solution fit, Product-Market fit to Business Model fit and scaling growth stage startups. The Technology Business Incubator, NIDHI accelerator and NIDHI Seed Support Programs are supported by NSTEDB, DST, Govt. of India. Also, Elevate WomEN incubation program is supported by KITS, Dept. of EI, IT, BT and S&T, Government of Karnataka. JAIN LAUNCHPAD engages with startup founders at the national level and provides an end-to-end ecosystem for startups to succeed

Since the launch in 2016, Jain Launchpad has engaged with over 7000+ aspiring entrepreneurs, students and founders and has supported over 150 startups. The 70+ strong startup portfolio at Jain Launchpad has the collective valuation of INR 1500Cr with overall fund raise of INR 100Cr. Though the incubator is sector agnostic, there is a strong focus to support startups in the emerging technologies. Emphasis is also given to nurture startup founders from under-privileged regions, women led startups and student entrepreneurs.

Role: Senior Manager – Program Management

Job Description: The Senior Manager shall be responsible for end-to-end management of various innovation programs and funding schemes to support corporates, startups and students. Creating and executing innovation programs, securing grants and working closely with multiple internal stakeholders (including the business development, marketing, advisors, faculty, mentors, etc.) as well as external parties (such as govt. agencies, startups, startup incubators, accelerators, venture capitalists, etc.,) are the core activities. The responsibilities include, but are not limited to:

➤ **Leadership:**

- The incumbent will closely work with the CEO to conceptualize, plan and execute various innovation programs and funding schemes and to achieve the long-term and short-term goals of the organization.
- Develop processes and ensure the implementation of the overall program structure and processes; Organize knowledge sessions, workshops, hackathons, events, etc., regularly as part of incubator operations, in coordination with other stakeholders.
- Own the overall responsibility and ensure the successful execution of various programs and activities, including sourcing startups, experts, mentors, investors and partners.
- Ensuring portfolio health, pooling of resources, maintain compliance with guidelines/rules of funding agencies and communication between different stakeholders including govt. and industry all the time.
- The incumbent will be responsible for identifying and applying for new schemes, partnership opportunities and other relevant collaborations including identifying CSR funding opportunities and raising funds for the organization.

➤ **Portfolio/Program Management:**

- This role's high-level focus is on helping the startups at various stages including ideation, early, growth to achieve Product Market Fit and accelerate their growth through different innovation programs.
- Develop relationships with relevant innovation groups including govt. agencies, industry bodies, corporate innovation & R&D functions, and Start-Up communities to conceive & execute new innovation programs that will contribute in achieving organization's financial & non-financial goals.
- Establish an effective working relationship with faculty members, students and alumni of JAIN University, JAIN Launchpad stakeholders and the ecosystem of investors, mentors, service providers, etc., to actively support startup ventures. Interact and maintain relationships with portfolio companies, alumni, etc.,
- Work closely with academia, startups, corporates to render support to the decision makers, so as to navigate the nuances of adopting and commercializing technologies.

➤ **Monitoring Progress:**

- Periodically monitoring and tracking the progress of programs, participating startups, mentors, coaches.
- Ensuring periodical/need-based report generation as per the needs of the organization.
- Reviewing the process and improvising it to deliver better results for startups, sponsors and other stakeholders.

Qualifications:

- Bachelor's degree in engineering, marketing, business, or similar. A Master's Degree will be advantageous.
- A minimum of 8 years' work experience with 40-50% in managerial role, in an outcome-based work environment with project/program management, stakeholder management and business operations.

Desired Characteristics:

- Familiar with startups and innovation programs
- Empathetic people manager, a trusted advisor to the team. Experience in managing subordinates and handling administration
- Enjoys working with founders and startups to drive results and has strong network in corporate/ startup ecosystem
- Strong interest and affinity for technology, startups, entrepreneurship, venture capital, innovation, and sustainability.
- Expert organizational, documentation, and communication skills (written, verbal, visual)
- Comfortable working & communicating with individuals of all professional levels, including senior-level management
- Data-driven & results-driven, with a strong, competitive desire to win
- Creative thinker who pushes the limits
- Meet tight deadlines and maintain composure in high-pressure situations
- Exceptional at learning on the fly and tackling new projects with little or no guidance

Remuneration: Compensation will range between INR 75,000-INR 90,000 per month based on relevant experience and suitability/fit.